



Licking Heights Youth Association
Meeting Agenda & Minutes

Date: 1/5/2025 Day of Week: Sunday Location: Pataskala Police Station

Regular Monthly Meeting Agenda

1. Call to Order 6:05 pm
2. Roll Call
 - a. Present
 - i. Ryan Schreiber
 - ii. Kirsten Wycuff
 - iii. Mike Wycuff
 - iv. Nicole Harrold Haylett
 - v. Courtney Stauffer
 - vi. Mark Stauffer
 - vii. Michael Stemen
 - viii. Colton Messer
 - ix. Debbie Messer
 - x. Lisa Magee
 - xi. Brittany Wilson
 - xii. Derrick Sagraves
 - xiii. Dave Pontius
 - xiv. Brett Fraley
 - xv. Katie Walsh Perry
 - b. Not Present
 - i. Aaron Foster
 - ii. Michael Roupe
3. Approval of Meeting Minutes
 - a. Motion to approve minutes – Mike W Motion, 2nd – Approved.
4. Public Comments
 - a. No comments from guests
5. Executive Reports (3 minute recap)
 - a. Dave Pontious, President
 - i. Review of Dave's email sent out to board members earlier in day:

President's Report - feel free to ask questions tonight but figured this will save us a few minutes.

- *Participated in 2nd meeting of the Licking Heights Athletics Strategic Planning Committee. We identified common themes to address, including player/coach development and communication. Next meeting we will begin identifying solutions.*
- *Dick's Sporting Goods grant submitted, waiting on reply. Included larger ask for support that would help cover pitching machine and portable mound.*
- *Met with Adam Koons (buildings/operations) and Ellie Geiger (athletic director) to discuss how LHYA and the school district can work together. Some key takeaways:*
 - *We will plan on holding pre- and post-season meetings for all sports to discuss needs, schedules, field space, etc.*
 - *Basketball/cheer - we need to send communication to families about school space and behavior*



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during practices and games. Nothing major, just wandering in places they shouldn't be.

- *Youth basketball night - need to also reinforce school policy and parent/guardian expectations.*
 - *Very likely we will be able to use auxiliary and middle school fields in-season for practice space.*
 - *Lima Ridge gym will be available soon for practice space*
 - *District purchased 40 acres of the corn field next to Jersey fields, no plans as of yet*
 - *Master Facility strategic plan in the works, will be presented to school board in May*
 - *Middle school scoreboard issues were brought up, Adam will work with Ellie to evaluate if a fix is possible*
 - *Communication options to consider -*
 - *Table at basketball youth night for baseball/softball registration info*
 - *Tables at other school events - art show, open houses, meet the teacher nights, etc*
 - *Work with Anna (communications) on newsletters*
 - *Potential community resource guide (would need to work with LHYSL, Girl Scouts, Boy Scouts, etc.)*
 - *Reynoldsburg Parks & Rec is not sure what their field space availability will be but will let us know if they have capacity*
 - *Good conversation with Lenier regarding Volunteer Park -*
 - *Two tons of infield mix being dropped off and will be mixed in as soon as ground thaws*
 - *Will be mowed twice per week*
 - *Giving us a 60% discount, also slimmed down the contract dates. Will have full details soon.*
- b. Katie Walsh, Vice-President
- i. Nothing to report
- c. Ryan Schreiber, Secretary
- d. Brittany Wilson, Treasurer
- i. Total Cash Assets. Reviewed in an email sent out today.
 - ii. Motion to approve the treasurer report. Katie Motioned, Derrick 2nd. Approved
 - iii. Went through everyone who needs access to Chase account. Kirsten W and Katie W need to get access still. Former President, Matt – no longer on accounts
 - iv. Balance does not include cost of insurance
 - v. Brittany has been going through all the refunds to get transferred out.
 - vi. No new registrations
- e. Mike Wycuff, Trustee
- i. Nothing to report
- f. Aaron Foster, Trustee
- i. Nothing to report
- g. Colton Messer, Trustee
- i. Nothing to report
- h. Derrick Segraves, Trustee
- i. Nothing to report
- i. Mark Stauffer, Trustee
- i. Brought up the fact that all Newark basketball plays on 10ft hoops. Their hoops are not adjustable. Even for younger kids, it should be 8.5ft. Newark courts cannot be lowered. Brett will investigate it.
6. Manager & Committee Reports (3 minute recap)



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- a. Finance Committee
 - b. Fundraising Committee
 - c. Concessions Committee
 - d. Rules Committee - Wycuff
 - e. Disciplinary Committee – Foster, Wycuff
 - i. Nothing to report but Dave will make sure the grievance email is working
 - f. Equipment & Facilities Committee - Wycuff
 - g. Technology Manager, Matthew Rausenberg
 - i. Matt's role as Tech Mgr will end as of today, 1-5-25.
 - ii. Roupe said he will help in the interim until we fill the role for a full term.
 - h. Head Groundskeeper - Courtney Stauffer
7. Director Reports (3 minute recap)
- a. Baseball Director, Colton Messer
 - i. Budget sent out today.
 - ii. Surplus for now, but refunds need to go out and insurance costs.
 - iii. Groundskeeping budget goes from August to July. Courtney will work on the new budget for Aug 2025 to July 2026. Portion in there now is for Spring 2025 approved groundskeeping budget.
 - iv. Discussed early bird registrations – open it up and close it Feb 8th. Dave will help set it up.
 - v. Motion to approve – Mike W motion, 2nd by Brittany W. Approved
 - b. Travel Baseball Director, Michael Roupe – Not Present
 - c. Softball Director, Deb Messer
 - i. Increased registration costs by \$10.
 - ii. Early bird at \$120, regular \$130
 - iii. Open early bird registrations same timeframe as Baseball.
 - iv. End all registrations March 2nd, allow late registrations to March 9th.
 - v. Softball does plan on hosting pre-season tournament again this year.
 - Add to the budget for the preseason tournament Grounds Expenses - \$250.
 - vi. Motion to approve Softball budget, Mark S. motioned, Brittany W 2nd, Approved.
 - d. Volleyball Director, Daniel Eschelbach
 - i. Daniel sent her resignation email today
 - e. Basketball Director, Brett Fraley
 - i. Next week will be halfway point of the season
 - ii. \$130 of open balances – working with parents to get the payments in. COBA still has a registration she's working on getting.
 - iii. Pictures completed. Went very well, good feedback.
 - iv. Youth night for boys scheduled for 1/28/25. Email sent out today as placeholder for participants to attend the Varsity LHHS game
 - v. League Fundraising update – Concerns with logistics with collecting money for Krispy Kreme fundraiser. We need to collect all the money and contact info to make it work. Not sure if Krispy Kreme will move forward. May need to pivot to another fundraising option.
 - vi. Deb M brought up March Madness squares fundraiser. Options for participants to win each round. We do have to keep in mind the folks who have opted out already.



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- vii. Brittany said a quick pivot could be candy bars.
- viii. Brett and Kirsten will get together and discuss a league fundraising option.
- f. Cheer Director, Kirsten Wycuff
 - i. Season and concessions are going well.
 - ii. Square is set up to go right in to Cheer Chase Bank account
 - This is OK for now, Dave asked Kirsten to provide a report of all the transactions with the board. Kirsten is using personal Square right now. Kirsten plans to share all the receipts.
 - iii. Proceeds from food trucks on site are going to help both Basketball and Cheer.
 - Vendor will send check at the end and proceeds will be split 50/50 with Basketball and Cheer
 - iv. Still planning on doing Double Good fundraiser just for cheer and a Bogg bag giveaway around Valentines Day.
 - v. Kirsten will send receipts of their own money they put into the season to get reimbursed.
- 8. Unfinished Business
 - a. Fundraising during basketball/cheer
 - b. Insurance cost transfers
 - i. Insurance costs have not been transferred from sports accounts back to main for 2 years which is why sports accounts are higher and main accounts are low right now.
 - ii. Need to get this on a regular schedule each season.
 - iii. Basketball amount due from 23-24 season would be \$1156 for insurance costs. Basketball and Cheer can wait until the end of season to transfer insurance costs.
 - iv. Motion to approve transfer of insurance costs as laid out – Motioned, 2nd, Approved.
 - c. Baseball/softball field space
 - i. Dave: we are planning to use Volunteer Park again and it's budgeted for. Promises of better upkeep/mowing/infield mix, etc.
- 9. New Business
 - a. January by-laws review requirement
 - i. Roll Call to make sure by-laws have been read.
 - All Yes except for Aaron as he is not present.
 - ii. Mike W brought up that in season Head Coaches need to be present for meetings to stay in good standing
 - iii. Mark S also brought up that Board Members need background checks. Dave is working on this.
 - iv. Katie W and Derrick S volunteered to be assigned to the Rules committee to review Bylaws for potential amendments.
 - b. Volleyball director resignation
 - i. Thank you, Daniel, for your service as Volleyball Director
 - ii. Nicole Harrold Haylett has been assistant Volleyball Director and plans to accept roll of new Volleyball Director.
 - iii. Motion for Nicole to take over as Volleyball Director effective today, Motioned, 2nd, Approved. Congrats an Thank You Nicole.
 - c. January board roles
 - i. Assistant Treasurer



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- ii. Fundraising Manager
- iii. Concessions Manager
 - Lisa Magee has volunteered to take over as Concessions Manager.
 - Motion to approve her – Motioned, 2nd, Approved. Thank you, Lisa!
 - Need to get Lisa connected with Licking County Health department.
- iv. Equipment Manager
 - Mike Stemen present and volunteered to take over as Equipment Manager
 - Motion to approve – motioned, 2nd, Approved. Thank you, Mike!
- v. Technology Manager
 - Motion to approve Michael Roupe as interim Tech Manager. Motioned – 2nd, Approved. Thank you, Michael.
- vi. Uniform Manager
- vii. Photography Manager
- viii. Head Groundskeeper
 - Courtney Stauffer has volunteered to take on roll as Head Groundskeeper
 - Motioned, 2nd, Approved – thank you, Courtney!

10. Additional Public Comment

- a. Discussed kids dribbling basketballs in schools where they are not supposed to be dribbling.
- b. Kids should not be dribbling in the hallways or rooms not permitted to.
- c. Need to send out communication to hold parents and guardians responsible for wandering kids.

11. Scheduling of committee meetings (if needed)

- a. Finance Committee
- b. Fundraising Committee
- c. Concessions Committee
- d. Rules Committee
- e. Disciplinary Committee
- f. Equipment & Facilities Committee

12. Date of next meeting: February 2nd, 2025

13. Adjournment

- a. Motion to adjourn – Motioned – 2nd – Approved. Meeting adjourned